



**Members of Lympne Parish Council are summoned to the Annual Parish Council meeting of Lympne Parish Council to be held on Wednesday 13<sup>th</sup> May 2026 at 7 pm at The Committee Room Lympne Village Hall**

## **AGENDA**

- 1. ELECTION OF THE CHAIR OF LYMPNE PARISH COUNCIL-**  
Once elected, the chair will sign the acceptance of office.
- 2. APOLOGIES.** Members who cannot attend are reminded to direct their apologies and the reason for their absence to the clerk.
- 3. DECLARATIONS OF INTEREST**
  - a. To declare any personal interests in items on the agenda and their nature.
  - b. To declare any prejudicial interests in items on the agenda, councillors with prejudicial interests must leave the room for the relevant items.
- 4. PROPOSAL TO ELECT A VICE CHAIR OF THE COUNCIL**  
Members will decide whether to elect a vice chair of the Council and, if so, propose a member to hold that office.
- 5. APPOINTMENT OF COUNCILLORS TO OTHER COMMITTEES/RESPONSIBLE BODIES WORKING GROUPS**
- 6. ACCEPTANCE OF THE MINUTES OF THE COUNCIL MEETING HELD ON THE 4th April 2026**
- 7. CHAIR'S REPORT/UPDATES**
- 8. MEMBERS' REPORTS**
- 9. CLERKS REPORT**
- 10. INVITED SPEAKERS**
- 11. PUBLIC SESSION**
- 12. CORRESPONDENCE AND COMMUNICATION, AND TO DEAL WITH ANY MATTERS ARISING**

**13. ACKNOWLEDGEMENT AND ACCEPTANCE OF STANDING ORDERS**

**14. ACKNOWLEDGEMENT AND ACCEPTANCE OF THE CODE OF CONDUCT**

**15. ACKNOWLEDGEMENT AND ACCEPTANCE OF THE FINANCIAL REGULATIONS FOR LYMPNE PARISH COUNCIL**

**16. TO ACCEPT THE STATEMENT ON INTERNAL CONTROL FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2026**

**17. TO REVIEW AND CONFIRM RISK MANAGEMENT SCHEME**

**18. TO CONSIDER THE REPORT FROM THE INTERNAL AUDITOR 2025-2026**

**19. EXTERNAL AUDIT 2025-2026**

To review and approve the Annual Governance Statement 2025-2026

**20. EXTERNAL AUDIT 2025-2026**

To review and certify of the Accounting Statements for the year ending 31<sup>st</sup> March 2026

**21. PLANNING**

<b>Application Number</b>	<b>Location</b>	<b>Details</b>
<b>26/0640/FH</b>	<b>Lympne Castle, The Street, Lympne, Hythe, CT21 4LQ</b>	<b>Change of use of land as event and staff car parking.</b>
<b>26/0667/FH</b>	<b>Berwick House, Stone Street, Lympne, CT21 4JW</b>	<b>Listed Building Consent for installation of in-set solar panels to the south &amp; south-east rear facing roof slopes.</b>
<b>26/0542/FH/TCA</b>	<b>LYMPNE CASTLE, THE STREET, LYMPNE, HYTHE, CT21 4LQ</b>	<b>Works to trees in a conservation area comprising of T1 &amp; T2 Ash root prune.</b>
<b>26/0594/FH</b>	<b>Lympne Castle, The Street, Lympne, Hythe, CT21 4LQ</b>	<b>Works to trees subject to TPO No. 02 of 1959, T2 Beech fell and grind out stump. T3 Beech remove 175mm diameter deadwood over road, north side of trunk at 9 metres. G4 Beech every 3 years removal of regrowth of secondary laterals only to ensure 1.5 metres clearance from proposed Events Hall. T5 Horse</b>

		<b>Chestnut fell and grind out stump. T16 Ash fell and grind out stump. G29 Scots Pine, Sever Ivy in two places c.30cm apart and allow to dieback. Crown lift to 5.5 metres over road. W26 Sycamore &amp; Scots Pine, sever ivy stems c.30cm apart and allow ivy to dieback. Remove deadwood over road. Crown lift to 5.5 metres over road.</b>
<b>25/1974/FH Re-consultation</b>	<b>CASTLE BARN, LYMPNE CASTLE, THE STREET, LYMPNE, HYTHE, CT21 4LQ</b>	<b>Demolition of barn and erection of replacement building to provide wedding venue with associated parking and landscaping.</b>

**22. FINANCE**

- a. Bank Reconciliation**
- b. Review of transactions and budget**
- c. Payments for Authorisation**

**23. TO RECEIVE DATES FOR PARISH COUNCIL MEETINGS 2026-2027.**

**24. DATE OF NEXT MEETING-**

**June 10<sup>th</sup> 2026 7 pm at the Committee Room, Village Hall, Lympne**

**25. CLOSED SESSION- Members will consider the yearly pay award for the Clerk.**

*J. Lawrence*

Mr J. Lawrence  
PARISH CLERK

07/05/2026