



**Members of Lympne Parish Council are summoned to a meeting of the Parish Council to be held at 7 pm on Wednesday, 11<sup>th</sup> March 2026, at The Committee Room,**

## **A G E N D A**

**1. APOLOGIES**

Members are reminded to tender apologies for their absence directly to the Clerk if they are unable to attend. Members will confirm acceptance of the reasons for absence.

**2. DECLARATIONS OF INTEREST**

- a. To declare any personal interests in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

**3. MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 11<sup>th</sup> February 2026 to be agreed by members present.

**4. CO-OPTION TO LYMPNE PARISH COUNCIL**

Members will consider the applicant and vote to co-opt to the office of Parish Councillor

**5. PUBLIC PARTICIPATION/PUBLIC QUESTIONS**

Members will propose an adjournment to allow Public Participation.

Standing Orders provide members of the public with the opportunity to speak at Council meetings. The allotted time for Public Participation is 15 minutes, and each person may speak for no more than 3 minutes, at the chair's discretion.

At the end of the Public Participation section, the Council meeting will resume.

**6. TO DEAL WITH MATTERS ARISING FROM CORRESPONDENCE IN CIRCULATION**

**7. REPORTS FROM OUTSIDE SPEAKERS**

**8. CHAIR'S REPORT**

The Chair will provide an update on any additional Council activities and meetings attended. This will include an update on the Playing Fields Development and Trim Trail Footpath.

**9. HEALTH AND WELLBEING UPDATE- Cllr. J. Sinclair**

This item will allow members to consider whether the Health and Wellbeing Group should be confirmed as a committee of the Parish Council or as a standalone group.

**10. YOUTH CLUB UPDATE - Cllr. C. Yates**

**11. MEMBER REPORTS**

Members will update the Committee regarding any meetings or events attended on behalf of the Parish Council and other relevant matters.

**12. CLERK'S UPDATE**

**13. PLANNING**

Application Number	Location	Details
<a href="#">26/0276/FH</a>	1 OCTAVIAN DRIVE, LYMPNE, HYTHE, CT21 4JG	Works to trees subject to TPO No 05 of 1993 comprising of T1 Sycamore crown reduction reduce height by 4 metres and 2 metres laterally. T2 Oak cut back lateral branches approximately 2 metres.
<a href="#">26/0174/FH/CON</a>	ASHDEN LODGE, ALDINGTON ROAD, COURT-AT-STREET, HYTHE, CT21 4PE	Approval of details pursuant to condition 4 (tree protection) of planning permission 25/1982/FH.

**14. PLAY PARK UPDATE**

**15. TRIM TRAIL UPDATE**

**16. VILLAGE SHOP LEASE- UPDATE**

**17. ASSERTION 10- AUDIT PROCESS- POLICY ADOPTION**

**18. DISCLOSURE AND BARRING SERVICE**

Members will consider and agree on the procedure for obtaining DBS checks for new volunteers for the Health and Wellbeing Group and Youth Club.

**19. FINANCE**

- a. Breakdown of expenditure/income since the last meeting.
- b. Authorisation of Payments – Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

**20. ITEMS FOR INCLUSION AT A FUTURE MEETING- MATTERS RAISED HERE ARE NOT FOR DISCUSSION.**

**21. DATE OF NEXT MEETING- Wednesday, 8<sup>TH</sup> April 2026 at the Harry Margary Hall commencing at 7.15pm. The Parish Council meeting will commence after the Annual Parish Meeting**

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*Mr J. Lawrence,*

4<sup>th</sup> March 2026

Parish Clerk for and on behalf of Lympne Parish Council