



Members of Lympne Parish Council are summoned to the Annual Parish Council meeting of Lympne Parish Council to be held on Wednesday 14th May at 7 pm at The Committee Room Lympne Village Hall

AGENDA

- 1. ELECTION OF THE CHAIR OF LYMPNE PARISH COUNCIL-**
Once elected, the chair will sign the acceptance of office.
- 2. APOLOGIES.** Members who cannot attend are reminded to direct their apologies and the reason for their absence to the clerk.
- 3. DECLARATIONS OF INTEREST**
 - a. To declare any personal interests in items on the agenda and their nature.
 - b. To declare any prejudicial interests in items on the agenda, councillors with prejudicial interests must leave the room for the relevant items.
- 4. PROPOSAL TO ELECT A VICE CHAIR OF THE COUNCIL**
Members will decide whether to elect a vice chair of the Council and, if so, propose a member to hold that office.
- 5. ACCEPTANCE OF THE MINUTES OF THE COUNCIL MEETING HELD ON THE 14th April 2025**
- 6. CHAIR'S REPORT**
- 7. MEMBERS' REPORTS**
- 8. INVITED SPEAKERS**
- 9. PUBLIC SESSION**
- 10. ACKNOWLEDGEMENT AND ACCEPTANCE OF STANDING ORDERS**
- 11. ACKNOWLEDGEMENT AND ACCEPTANCE OF THE CODE OF CONDUCT**
- 12. ACKNOWLEDGEMENT AND ACCEPTANCE OF THE FINANCIAL REGULATIONS FOR LYMPNE PARISH COUNCIL**

13. TO ACCEPT THE STATEMENT ON INTERNAL CONTROL FOR THE YEAR ENDING 31ST MARCH 2025

14. TO REVIEW AND CONFIRM RISK MANAGEMENT SCHEME

15. TO CONSIDER THE REPORT FROM THE INTERNAL AUDITOR 2024-2025

16. LYMPNE EXTERNAL AUDIT 2024-2025
Confirmation of the Annual Governance Statement 2024-2025

17. LYMPNE EXTERNAL AUDIT 2024-2025
Certification of the Accounting Statements for the year ending 31st March 2025

18. APPOINTMENT OF COUNCILLORS TO OTHER COMMITTEES/RESPONSIBLE BODIES WORKING GROUPS

19. PUBLIC SESSION-

20. CORRESPONDENCE AND COMMUNICATION, AND TO DEAL WITH ANY MATTERS ARISING

21. TO CONSIDER THE RESULTS OF THE HOUSING NEEDS SURVEY FOR LYMPNE

22. PLANNING

Application Number	Location	Details
25/0635/FH	Fairlands, Berwick Lane, Lympne , CT21 4JX	Erection of side extension to replace existing garage.
25/0502/FH	FOX COTTAGE, OTTERPOOL LANE, LYMPNE, HYTHE, CT21 4LP	Installation of solar PV and air source heat pump

23. FINANCE

- a. Bank Reconciliation**
- b. Review of transactions and budget**
- c. Payments for Authorisation**

24. TO RECEIVE DATES FOR PARISH COUNCIL MEETINGS 2024-2025.

25. DATE OF NEXT MEETING-
June 13th 7 pm at the Committee Room, Village Hall, Lympne

26. CLOSED SESSION- Members will consider the yearly pay award for the Clerk.

J. Lawrence

Mr J. Lawrence
PARISH CLERK

08/05/2025