

LYMPNE PARISH COUNCIL MINUTES



Minutes of the Parish Council meeting held at
7 pm on Wednesday, 12th March 2025, at The
Committee Room, Aldington Road, Lympe.

Minutes

Present

Cllr. M. Boor (Chair) Cllr. A. Beales (Vice Chair) Cllr. C.Yates

Cllr. M. Potter Cllr. A. McAuley Cllr. J. East

Also in attendance:

Mr J Lawrence Parish Clerk, District Councillor John Wing and Derek Burles

1. APOLOGIES

Members are reminded of the need to tender apologies with the reason for absence directly to the Clerk if they are unable to attend. Members will confirm acceptance of the reasons for absence.

No apologies were received. The Clerk informed members that he had now received written confirmation of Cllr Steve Bingham's resignation. The Clerk will inform the Electoral Services Officer at the Borough Council

2. DECLARATIONS OF INTEREST

- a. To declare any personal interests in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No declarations made

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 12th February 2025 are to be agreed upon by the members present.

Minutes of the previous meeting accepted and signed by the chair.

4. PUBLIC PARTICIPATION/PUBLIC QUESTIONS

Members will propose to adjourn the meeting to allow Public Participation.

Standing Orders provide the opportunity for members of the public to speak at Council meetings. The allotted time for Public Participation is 15 minutes, and each person may speak for no longer than 3 minutes at the discretion of the chair.

At the end of the Public Participation section, the Council meeting will resume.

Mr Derek Burles read a report after a recent decision by the Borough Council to approve a business case for a solar farm at Court-at-Street.

A planning application is anticipated to be submitted in the next 12 months.

The Parish Council's response at this time is that they will make comments once there is detail in the form of a planning application and public response.

5. REPORTS FROM OUTSIDE SPEAKERS

District Cllr. John Wing

- The call for housing sites has been reissued as the district needs to identify additional sites to meet government targets. Even taking into account Otterpool Garden Town, they will only meet 83% of the target.
- Otterpool Garden Town water treatment site is on the agenda for a decision by the 21st of March. It is hoped that Homes England will play a major role in this.
- There is a new department in Government called the Homes Task Force. They have powers to intervene to push through development where a proposal for over 10000 homes have been agreed.

6. CHAIR'S REPORT

The Chair will provide an update on any additional Council activities and meetings attended.

- It was proposed that £200.00 should be donated to the Summar Fair for entertainment
- £1100 was raised from the recent Jumble Sale, and this will be added to the playing fields development fund.
- No further updates regarding the Otterpool Garden Town at this time.
- It was also proposed and agreed that the grass-cutting contractor be requested to collect the grass cuttings on the next cut.

7. MEMBER REPORTS

Members will update the Committee regarding any meetings or events attended on behalf of the Parish Council.

Cllr. Yates provided an update on the youth club:

- Membership of the youth club is high, and it has become a very busy and well-attended activity.
- The game's console has been removed and has not been located as yet.
- A trip to Laser Tag has been arranged for the 25th of April.
- Child protection training has been arranged for Tuesday, 22nd April.

8. CLERK'S UPDATE

Resignation and Replacement: Cllr. S. Bingham has resigned, and the process for finding a replacement will commence once the resignation is received in writing.

Green Grant Scheme For Trim Trail path-

I sent measurements to Walker Construction, and Mike has also costed the project. Once this has been received, I will apply for the grant if agreed by the Council

Village Hall Carparking Issues:

I am awaiting a response from sign-making companies for no overnight parking signs in the Village Hall Car Park

Community Resilience Emergency Plan: Ongoing

Grief and Loss Groups: The Clerk was instructed to ensure that this is advertised as widely as possible for members of Lympne Parish only at this time-

This has been included in the Green Sheet.

Millennium Wood: Repairs to fencing and reinstating pathways through Millennium Wood are being considered.

See agenda item for discussion.

Village Notice Boards: Two boards have been ordered and are awaiting delivery.

Council Business:

9. TO DEAL WITH MATTERS ARISING FROM CORRESPONDENCE IN CIRCULATION **No matters raised**

10. HEALTH AND WELLBEING

Cllr Beales provided the following update:

- Evidence gathering is in progress in order to apply for grants. A lot of information is required for this to happen.
- There was good attendance at the last health and wellbeing meeting.
- The Digital Champion will be able to give advice on cyberbullying and how to deal with parental controls and how to identify a “dangerous app”
- The Grief and Loss group has attracted volunteers, and training will start soon.
- Drivers are required as volunteers to support some of the village activities- linking in with the schools to identify potential volunteers is ongoing.

11. Honorary Freeman of the Parish of Lympne under section 249 Local Government Act 1972

To consider conferring the above title to Mr Derek Cowell for his outstanding services to the Parish

In recognition of his services to the Parish of Lympne, it was agreed unanimously that Mr Derek Cowel would be made a Freeman of the Parish of Lympne.

It was further agreed that a presentation would be made at the Annual Parish Meeting in April.

12. GREEN GRANT APPLICATION

To consider application for safe walking route through the Trim Trail.

It was agreed that an application would be made by the Parish Clerk on behalf of the Council to apply for a grant to establish a safe walking route through the trim trail. The maximum amount that can be applied for is £20,000 or 80% of the total cost of the project.

13. VE Day update

To consider any additional requirements of the Council for the above event.

This event is being coordinated by the Castle, church and school. Cllr. Michael McAuley will arrange a meeting to discuss any further requirements.

14. MILLENNIUM WOODS

To consider an update from The Aspinall Foundation and agree on actions.

The clerk informed the Council that the Aspinall Foundation have no plans to terminate the agreement between themselves and the Parish Council which was agreed in 1999. A review of the area will be carried out to identify what work is required to improve the pathways and signage through the area.

15. PLANNING

Reference	Site address	Proposal	Consultation deadline date
25/0269/FH	MONTREUX, STONE STREET, LYMPNE, HYTHE, CT21 4JP	Widening of existing driveway, including new timber log retaining wall.	17/3/2025
25/0051/FH	Port Lympne, Aldington Road, Lympne, CT21 4PD	Retrospective application for the laying of existing hardstanding; and proposed siting of 1 safari truck as holiday let to include 14 square metre extension to existing hardstanding.	27/3/2025
25/0181/FH	HONEYPOT FARM, ALDINGTON ROAD, COURT-AT-STREET, HYTHE, CT21 4PH	Proposed conversion of outbuilding to holiday let	19/3/2025

No objections were raised to the above planning applications.

16. FINANCE

a. Breakdown of expenditure/income since the last meeting.

No matters raised

b. Authorisation of Payments – Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

See Appendix 1

c. Additional items requiring authorisation:
No matters raised

17. CONFIDENTIAL ITEM- VILLAGE SHOP LEASE

The press and public will be asked to leave the meeting in order for members to discuss this matter, which will contain personal information not for public information.

After discussion, it was agreed that the Clerk will be instructed to seek legal advice on the lease renewal for the Village Shop.

18. DATE OF NEXT MEETING

The date of the next Parish Council meeting will be the 14th of April 2025 in the Village Hall. This will take place after the Annual Parish Meeting, which will commence at 7 pm.

Appendix 1-

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
134	01/03/2025		UNITY TRUST BANK		Youth Club Hall Hire	Lympne Village Hall	Z	80.00		80.00
133	04/03/2025		UNITY TRUST BANK		Litter Bin Clearance	Lympne Village Hall	Z	65.00		65.00
139	12/03/2025		UNITY TRUST BANK		Grass Cutting	Coleman	S	340.00	68.00	408.00
138	12/03/2025		UNITY TRUST BANK		Breavement Support Pilot	Pilgrims Hospice Anne Robi	X	1,000.00		1,000.00
135	12/03/2025		UNITY TRUST BANK		Housing Needs Survey	Ashford Borough Council	S	660.00	132.00	792.00
141	17/03/2025		UNITY TRUST BANK		Credit Card Charges	Lloyds Bank Commercial C	Z	3.00		3.00
142	21/03/2025		UNITY TRUST BANK		CPRE	CPRE	Z	36.00		36.00
140	28/03/2025		UNITY TRUST BANK		Wages+Office	Lympne Parish Council	Z	668.58		668.58
140	28/03/2025		UNITY TRUST BANK		Wages+Office	Lympne Parish Council	Z	505.76		505.76
140	28/03/2025		UNITY TRUST BANK		Wages+Office	Lympne Parish Council	Z	26.00		26.00
Total								3,384.34	200.00	3,584.34