

Minutes of the Lympe Parish Council to be held on Wednesday 2nd December 2020 at 7 pm.

The meeting was held online under the following legislation The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

MINUTES

Present

**Cllr S Edwards
Cllr Howes
Cllr Auger
Cllr White
Cllr Boyland Wood
Cllr Yates**

Also present Mr J Lawrence- Parish Clerk

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

Cllr Howes will be attending late

- 2. DECLARATIONS OF INTEREST**

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No declarations of interest

- 3. MINUTES OF THE PREVIOUS MEETING- Held on 4th November 2020 - These minutes will be signed at the next physical meeting of the Council.**

The minutes of the previous meeting were accepted as a true record

- 4. ACTIONS and CLERKS REPORT**

Action Number	Action to be completed	Comments
1	Write to shop tenant to inform him of a further rent holiday for one month	Completed
2	Arrange meeting with Cllr Stuart Peale to discuss the litter issues in and around the industrial site.	Awaiting date to be confirmed
3	Book Cllr White and Boor onto the KALC AGM	Completed
4	Contact Lympe castle to request a kissing gate is installed rather than blocking the route across the playing field	Completed- The Chair also asked for a meeting to be arranged with the castle management
5	Clerk to write to the District Council to request a new litter bin at Aldington road at the start of the Lympe Loop	Completed
6	Arrange budget working group meeting	Completed
7	Obtain legal advice for amending Village Hall Lease	Ongoing
8	Write preliminary Terms of engagement for the Village Hall Playpark and playing fields committee	Ongoing
9	Ensure the newsletter print run is reduced to 700	Completed
10	Contact Lympe School Fordred Donation 2019	Completed
11	Add Fordred donation 2020 to next month's agenda	Completed

5. CORRESPONDENCE AND COMMUNICATIONS

There was no correspondence of note

6. REPORTS FROM OUTSIDE SPEAKERS

a. County Councillor Whybrow- Written report supplied-

The scheme at Court-at-Street is partially delivered. The road markings and some of the signage is in. The contractors supplied incorrect gateways, so these are still awaited.

With regards support for vulnerable residents over Christmas, KCC has funding from central government for free lunch vouchers for the holiday period (and for the February half-term) and is notifying families via the local schools.

The Hythe Community Support Hub is offering help with buying food, purchasing gifts for children, loneliness and isolation, and caring for family members, friends or neighbours. 01303 269 602 or 01797 208 590. Donations of unwrapped gifts for families and food gratefully received, details of drop-off points via the above numbers or www.ageuk.org.uk/hytheandlyminge

b. District Councillor Wing- Present

Chairs Signature/Initials

- Attendance at the Overview and Scrutiny Committee meeting revealed Cllr Wings Concerns that the homes being built at Otterpool will not be Carbon Neutral due to cost. This is being challenged.
- Reports of Ash die back in the Castle lands is being investigated.
- Climate Change is fully on the Council Agenda

Cllr Howes joined the meeting

c. KCC Warden Lodge- Written report supplied

- Continued support is being given to Age UK in the Lypne area delivering meals to vulnerable residents. And calling at other residents for welfare checks.
- Warden lodge has been in discussions with a local business who have offer to supply some Christmas gifts to selected resident.
- Where most of our community groups are unable to currently operate Warden, Lodge is trying to start a community walking group aiming to get residents in groups of twos together so they can still social distance but have the chance to have a chat and a walk for so companionship.

(This will be advertised in the newsletter and on the website)

d. PCSO- Kent Police

No report received

7. PLANNING

Ref	Address	Details
20/1718/FH	Little House Stone Street Lypne	Proposed demolition of the existing residential dwelling and the erection of 5 detached dwellings

After discussion members unanimously objected to the above application due to concerns over the narrow access which will serve this development. The access exits on to the main Stone Street and into the area of the chicanes. With 5 homes there is the potential for 15 vehicles allowing three cars per household considerably increasing the traffic movements to and from the plot.

8. FINANCE

- a.** Breakdown of expenditure/income since last meeting and budget review

No matters raised

- b.** Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

Chairs Signature/Initials

Members authorised the payment of items listed at appendix 1. Cllrs Edwards and White will authorise the payments online.

9. BUDGET PROPOSAL 2021-2020

Members will review the proposed budget and vote on the required precept for the financial year 2021-2022

Members reviewed the proposed budget for 2021-2022 (see website for the full details or contact the Clerk for a copy). The proposed raising of the precept to £37000 was rejected and it was proposed that the precept would be raised from £33000 to £35000.

A vote was taken as follows-

FOR- 5

AGAINST-2

It was noted that this rise would mean an increase of about £3.00 over the year for a band D home approximately 49 pence a month.

10. BREXIT- Traffic and implications on Lympne Village

Members will discuss the end of the transition period and potential impacts on Lympne Village and make recommendations to be taken to the appropriate authority.

Members noted a briefing had been issued by KCC Highways and raised concerns about the potential for gridlock when vehicles were trying to get through the ports at junction 11a for the tunnel and further down at the Port of Dover. However, there were no solutions discussed as the actual impact of the end of the transition period was not known. It was agreed that the situation would be monitored, and representations would be made if problems occurred.

11. LYPNE AIRFIELD MEMORIAL PARK -UPDATE

The planned meeting with Homes England has been postponed due to the tier 3 restrictions in Kent. It is hoped that the meeting would take place early in the new year.

12. OTTERPOOL- UPDATE

No update currently.

13. Items for newsletter/website

- **Update on new traffic signs Court at Street**

14. Any other matters for consideration at future meetings

- **Replacement of netball posts at the playing fields**
- **Cllr Howes informed members she is resigning from the traffic Committee, and this will need to be considered at a future meeting**
- **Village Shop and the Post Office service- Cllrs Howes and Edwards will attend the shop prior to the meeting in January.**

Chairs Signature/Initials

15. DATE OF NEXT MEETING. 6th January 2021 unless otherwise advised. The meeting will be held online unless stated otherwise and will commence at 7.00 pm.

Noted by members present.

16. CLOSED SESSION- Members will vote to exclude members of the public to hear item 17.

All agreed to exclude members of the public for item 17.

17. FORDRED DONATION 2020- Members will discuss the nomination made by St Stephens Church to receive the donation this year.

After discussion members agreed with the nomination made by St Stephens Church. The Clerk will arrange for the transfer of funds to the Church for distribution.

8th December 2020

APPENDIX 1-

PAYMENT SCHEDULE DECEMBER 2020

TWO COUNCILLORS ARE REQUIRED TO CHECK AND SIGN BOTH THIS SCHEDULE AND THE RELATED INVOICE/RECEIPT

OPENING BALANCE		£17,075.70
(THIS INCLUDES INCOME RECORDED SINCE THE LAST MEETING)		
OUTGOING	TRANSACTION TYPE	AMOUNT
CLERKS WAGES and UTILITIES	BACS	£671.91
Sandgate Printers INV41733	BACS	£244.00
Computer Dock- (refund to Clerk)	BACS	£99.99
HMRC TAX/VAT	BACS	£181.75
KCC Traffic Project Invoice 900115293	BACS	£850.00
SLCC Clerks Conference	BACS	£30.00
External Audit fees- INV 2702	BACS	£240.00
ASUS LAP TOP- Refund to Clerk	BACS	£599.99
Home Office Phone Refund to Clerk	BACS	£49.99
Dell Computer Monitor Refund to Clerk	BACS	£126.78
TOTAL OUTGOING		£3,094.41
BALANCE AFTER EXPENDITURE		£13,981.29
Bank Balances	Total	
Unity Savings Account	3472.05	
NS and I	22047.57	

Chairs Signature/Initials