



Minutes of the meeting of the Lympne Parish Council held on Wednesday 13th April 2022 at 7.30pm at the Committee Room Lympne Village Hall.

MINUTES

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

Cllr Boor- Personal Matter

Cllr Yates- Holiday

- 2. DECLARATIONS OF INTEREST**

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No interests raised

- 3. MINUTES OF THE PREVIOUS MEETING- Held on 9th March 2022**

The minutes of the previous meeting were accepted by those present and signed by the Chair.

- 4. ACTIONS and CLERKS REPORT**

Review of actions from previous meeting

The clerk gave a verbal report, and no matters were raised for discussion. Items mentioned by the Clerk are covered in agenda items- except for the following-

- Meeting attended to discuss the Village Hall Drainage- report will follow
- Audit and end of year accounts have been prepared and the internal audit will take place in May

- 5. REPORTS FROM MEMBERS- Individual members will supply updates on any information or meetings they have attended to include reports from Council Committees.**

Cllr Boor- submitted the following in his absence-

He will be attending a meeting with the Church to discuss Jubilee arrangements
He has identified what work is required at the Play Park to bring this up to standard and has commissioned if agreed by Council that the Hall Manager will carry out the required repairs at a cost of £50.00 to the Council.

DECISION- Unanimous agreement for the work to be completed

Cllr Beales- Highlighted attendance at a Community Safety training session and Embracing Diversity which will be incorporated into the Wellbeing project.

6. QUESTIONS RECEIVED FROM MEMBERS OF THE PUBLIC- PUBLIC SESSION

No questions received

7. CORRESPONDENCE AND COMMUNICATIONS

In circulation

- Three letters relating to the litter agenda item below
- **KCC Bus Service Consultation closes on 20th April-** It was agreed that Councillors can respond individually.
- An objection received regarding the proposal to include parking charges at West Hythe- This is not in the Lympne Parish however the Council have expressed their objections to this proposal.
- A decision by Cabinet Member for Transport and Digital Transformation has been published: THE DISTRICT OF FOLKESTONE & HYTHE (OFF STREET PARKING PLACES) CONSOLIDATION ORDER 2019 (AMENDMENT 2) ORDER 2022.

This relates to the above subject and explains the offering of residents parking permits and the introduction of double yellow lines to prevent residents having problems with parking and leaving their premises.

Noted by members present

8. REPORTS FROM OUTSIDE SPEAKERS

a. County Councillor Weatherhead – Apologies received but sent the following comments-

I do note on the agenda you have an item pertaining to Operation Brock. I have attached copy of the latest KCC media release on this. To advise LPC that I share their frustration at the impacts Operation Brock has caused and I will be voicing this concern when we next have a full Council Meeting. It does seem incredible that the actions of one company can have such an impact on the lives of Kents residents, especially those living close to the M20 and the implementation area of Operation Brock. My fear is that such events could well be repeated, which does call into question the need for additional infrastructure so to cope with impacted HGV traffic – a point I would welcome feedback from LPC on?

Members debated this issue and raised concerns that it appears that no planning had taken place to ensure that local supplies, in particular fuel seemed to be getting

through and that initially all goods lorries were being directed into the queues.

After discussion the following actions were requested

1. Write to the resilience Forum for Kent regarding pre warning of potential issues effecting our area and to explain what planning took place to ensure local supply routes were maintained.
2. Write to Damian Collins MP regarding the impact of OP Brock on our Parish and surrounding areas, caused by lorries being allowed to double park and park anywhere that seemed fit and the effects on medical and fuel supplies locally. In addition, why has a scheme not been put in place to hold lorries further up the Country especially when it is known if these delays are going to be prolonged.
3. Write to KCC and District Council Leaders with the same comments.

b. District Councillor John Wing

Cllr Wing spoke about the Ukrainian Refugee Settlement Scheme and asked if this could be out into the next newsletter.

He highlighted the subject of Community Led Housing in rural areas which is a scheme to create Community Land trusts to provide affordable housing for members of the community- Information can be found on the district councils website.

c. KCC Warden Grace Walker

Unable to attend

d. PCSO- Kent Police

Unable to attend

9. PLANNING

Reference	Address	Details	Comments
22/0474/FH	39 Honeywood Close, Lympne, Hythe, CT21 4JS	Erection of a two-storey side extension & associated alterations	No objections except a concern for the loss of privacy that may occur due to the Juliette Balcony which may overlook the neighbouring property.
22/0520/FH/CON	Howletts & Port Lympne Wild Animal Parks, Aldington Road, Lympne, Hythe, CT21 4PD	Approval of details pursuant to conditions 9 (construction management plan) & 12 (materials & colour finishes) of planning permission 21/1981/FH (The erection of a pergola and the temporary siting of a glass marquee to	No Objections

		facilitate weddings/functions)	
22/0607/FH	36 The Ridgeway, Lympne, Hythe, CT21 4PW	Felling of ash tree covered by TPO No 5 of 1993, to be replaced with maple tree	
22/0604/FH	4 Harman Avenue, Lympne, Hythe, CT21 4LA	Infill side extension between house and garage, replace flat roof with EPDM to Garage. Existing Polycarbonate roof to side infill area to be upgraded to flat roof (warm) with insulation and rooflights	

10. FINANCE

- a. Final account for review
No comments- accepted by those present
- b. Breakdown of expenditure/income since last meeting
No comments- accepted by those present
- c. Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

See appendix 1 for details- Cllrs Edwards and Boyland-Woods will complete transactions online

11. STATEMENT ON INTERNAL CONTROL FOR FINANCIAL YEAR 2021-2022

The statement on internal control was received and accepted by members present and duly signed by the Chair and the Responsible Financial officer for the Council.

ACTION- To be published on the website

12. YOUTH CLUB COMMITTEE

- a. To confirm the creation of and terms of reference for the Youth Club Committee
The Terms of reference for the above Committee were received and accepted by members present.
- b. To appoint two Councillors to the youth club committee
Cllrs Yates and Boyland-Wood were appointed to the committee.

13. COUNCIL RESPONSE TO OPERATION BROCK

To consider a request for action in response to traffic chaos and reduced local supplies due to Operation Brock

See above entry at agenda item 8a.

14. LITTER OTTERPOOL LANE

Members will consider a litter action plan centred on the area of Otterpool Lane

Members discussed the recent letters submitted by litter volunteer Mr Cowell and were made aware of some video footage showing a fire being lit within the Industrial site. It was acknowledged that the matter of Litter had been a recurring theme for many years. The Council were shown a litter plan created by the Clerk to support the aim of reducing litter across the Parish.

The Clerk informed the meeting that he had made initial contact with several haulage companies and had written to the manager of the industrial site along with, Giles Barnard from the District Council and the Cabinet member who oversees the waste collection for the area Cllr Peale and was awaiting replies from them to arrange a site visit.

The Clerk will update the meeting when replies are received and confirm a date for a meeting

15. LYMPNE WELLBEING PROJECT- UPDATE

Cllr Beales updated members about her interview for the Greensheet podcast to encourage people to reply to the survey. The Clerk has put the Wellbeing survey onto the front page of the newsletter and also created a google form for people to complete on line- residents can submit their surveys to the Village shop, the Village Hall and also the Clerks home address- in addition Cllr Beales is attending various groups in the village to speak with people face to face about what they would want from a well being week or event and to identify what Lympne has already in place and what it may need.

Links need to be made with the KCC warden and the PCSO-

It was identified that although the Village Hall is hired out every week with very few slots available it is not clear as to what is available at the hall. The Village Hall website is not up to date so people may not know what is going on-It was agreed that details of the hall's activities should be included in the newsletter.

Further updates will be given at the next meeting.

16. QUEENS PLATINUM JUBILEE

To receive updates on plans for the Jubilee Celebrations

The clerk confirmed that we have ordered a Jubilee Beacon. Cllr Boor is meeting with the church to identify where the beacon could be lit perhaps overlooking the Marsh in the grounds of the church.

Details of the jubilee have been placed in the newsletter and at this time a volunteer to be "The Village Crier" on the day has come forward, although no bagpipe players!!

The Village Hall continue to make plans for a community event at the playing fields.

17. OTTERPOOL GARDEN TOWN-UPDATE

Plans for Otterpool have been approved by the Planning Inspectors and these plans will be available online to view very soon. The parish council are able (with notice) to go and view the plans which are being housed at Stanford Parish Office

18. CONFIRMATION OF ANNUAL PARISH MEETING DATE- Members and the public are advised that the Annual Parish Meeting will now be held in the main hall on Thursday 21st April 2022 starting at 730pm.

Noted by members present

19. Items for Newsletter/Website

No further items than those mentioned above

20. Any other matters for consideration at future meetings

No matters raised

- 21. DATE OF NEXT MEETINGS** Wednesday 11th May 730pm at the Lypne Village Hall Committee Room unless otherwise advised. This will be the Lypne Parish Council Annual Meeting.

APPENDIX 1

13 April 2022 (2022-2023)

Lympne Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT	Type	Net	VAT	Total	
2	Youth Club	01/04/2022		UNITY TRUST BANK C		Youth Club Hall Hire	Lympne Village Hall	X		86.50		86.50	
1	Software Subscriptions	01/04/2022		UNITY TRUST BANK C		Accounting Software	Scribe Accounts	S		288.00	57.60	345.60	
6	Grass cutting	13/04/2022		UNITY TRUST BANK C		Grass Cutting	Coleman	S		340.00	68.00	408.00	
9	Membership Subscriptions	13/04/2022		UNITY TRUST BANK C		Subscription	Kent Association of Local Cou	S		516.44	103.29	619.73	
7	Newsletter	13/04/2022		UNITY TRUST BANK C		Newsletter	Sandgate Printers	X		270.00		270.00	
8	Playing Fields Development	13/04/2022		UNITY TRUST BANK C		Playing Fields Development	Longacres	X		54.99		54.99	
10	Membership Subscriptions	13/04/2022		UNITY TRUST BANK C		Subscription	CPRE	X		36.00		36.00	
3	Clerks Wages (NET)	29/04/2022		UNITY TRUST BANK C		Wages	Lympne Parish Council	X		853.60		853.60	
4	Clerks Home Office Use	29/04/2022		UNITY TRUST BANK C		Clerks Office Allowance	Lympne Parish Council	X		26.00		26.00	
5	HMRC	29/04/2022		UNITY TRUST BANK C		HMRC	Lympne Parish Council	X		296.68		296.68	
								Total			2,768.21	228.89	2,997.10