

Minutes of the Lympne Parish Council held on 4<sup>th</sup> September 2019 in the Village Hall Committee Room at 7.00pm.

**Present**

Cllr. S Edwards (Chair)  
 Cllr. P Geering  
 Cllr. K. Boyland-Wood

Cllr J. Howes (Vice)  
 Cllr R. Auger

Cllr. C. Yates  
 Cllr J Burrows

Parish Clerk- Mr. J. Lawrence

**Others present:**

District Councillor John Wing, Mrs. D Topham (Chair of Village Hall Committee), KCC Warden Jon Lodge.

1. **APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

No apologies were received

2. **DECLARATIONS OF INTEREST**

- a. To declare any personal interests in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

Cllrs Geering and Boyland-Wood declared a personal interest in item 15 due to the proximity of the development in relation to their property.

3. **MINUTES OF THE PREVIOUS MEETING** held on 1<sup>st</sup> August 2019 to be agreed and signed as a true record.

The minutes of the previous meeting were accepted by members present and duly signed by the Vice Chair who presided over the previous meeting.

4. **MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

5. **Update on actions from previous meeting**

Action Number	Action to be completed	Allocated to	Completed/ Comments
1	Chairs from Adjoining Parishes to be contacted to continue the dialogue	Chair	Awaiting update from meeting with

	between those effected by the Otterpool Development		developers and Homes England
2	Arrange a meeting with Easts, Village Hall Committee and Council members to discuss drainage issues	Clerk	To be arranged
3	Agenda Item to be added regarding the formation of a shop committee	Clerk	To be added to the September agenda
4	Contact Project to arrange meeting for future Youth Club dates	Clerk	Ongoing
5	Arrange for bollard to be replaced at the Village Green The Street	Clerk	To be arranged
6	Post Consultation Document to be circulated-	Clerk	Completed

## 6. QUESTIONS FROM MEMBERS OF THE PUBLIC

- a. Resident has requested that the unmade section of Belcaire Close could be considered within the KCC Budget 2020-2021. The resident has explained that it appears that KCC has now taken responsibility for the road as they have made some temporary repairs.

**ACTION- Clerk to write to KCC**

## 7. CORRESPONDENCE AND COMMUNICATIONS

- a. KCC Drainage Policy Statement- Consultation notification closing 30<sup>th</sup> September  
Noted by members
- b. Draft Kent and Medway Housing Strategy 2019-2023- Consultation Closing 9<sup>th</sup> September  
Noted by members
- c. Kent and Medway Draft Energy and Low Emissions Strategy- Closing 23<sup>rd</sup> September  
Noted by members
- d. KALC Transport Conference 26<sup>th</sup> October 2019-  
Noted by Members
- e. Invitation to attend Citizens Academy 14<sup>th</sup> September.  
No Members available to attend

## 8. CLERK'S REPORT

No Matters arising from clerk's report

## 9. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES

### a. District Councillor's Report-Cllr John Wing

1. Reported that he had attended a field trip to look at other garden towns in the Country
2. Reminded Council of the importance of completing the Green Infrastructure Strategy Survey- See item 18

### b. County Councillor's Report- CC Martin Wybrow- via written report

1. After a meeting with a resident at Court at Street it was agreed that an automated speed check will take place there funded by Cllr Whybrow- Having received the data this may help in obtaining a speed restriction in the area.
2. It was also agreed that village gateways would be an option and the details on how to obtain them have been sent to the clerk.

### c. Chair Village Hall Committee- Mrs Denise Topham

1. It was reported that the DIY day at the hall and playing fields went very well

2. The response from the newsletter survey was very good and it was pleasing to see that people in the village do want something done at the playing fields.
3. There are new groups using the additional space at the hall and the Play Group now offers five days which is an improvement

**d. Community Warden's Report- Warden John Lodge**

1. Support has been given to a resident who has been the victim of a scam from people purporting to be home security advisers. This is now being dealt with by KCC Trading Standards.
2. There have been reports of youths congregating near to the shop and being noisy. Warden Lodge has not seen them personally and Councillors present suggested this was an isolated incident. It is hoped that should the Youth Club restart this may help.
3. Fly tips have been reported in Berwick Lane- Now removed
4. Noise complaint being dealt with by advice and cooperation from resident

**e. PCSO's Report**

No report received this month.

**10. PLANNING**

Y19/0800/FH Cydonia Ashford Road Newingreen Hythe Kent CT21 4JD

The applicant wishes to remove his existing old leaking conservatory and replace it with an enlarged rear extension (single storey). This would have a flat roof which would be fully obscured from view along the highway.

No objections Carried Unanimously

**11. FINANCE**

**a. Breakdown of expenditure/income since last meeting**

No matters arising from review.

**b. Signing of electronic banking transaction register- and confirmation of authorising officers**

Cllrs Burrows and Geering agreed to authorise transactions-

**c. Signing of cheques**

The Cheque was signed by Cllrs Howes and Edwards

**12. MEMORANDUM OF UNDERSTANDING BETWEEN LYMPNE VILLAGE HALL COMMITTEE AND LYMNE PARISH COUNCIL**

Members will review the circulated memorandum of understanding between the Council and the village hall committee to formalise the hire of rooms from the Village Hall Committee and the rent payable to the Parish Council.

After discussion no decision was made to sign the agreement as members felt that there had been no problems for many years and a good understanding between both parties. Further information was needed as to why this memorandum was required.

**ACTION- Clerk to contact Jenny Bradbury at ACRE and report back to the meeting**

### **13. LITTER**

Members will discuss the current rise in litter being found along Otterpool Lane

It was reported that there had been a significant rise in the amount of waste at the exit to the Industrial Estate including a lot of human waste in bottles etc. This is clearly a risk to health and biodiversity in the area. It was agreed that the following actions would be taken-

1. Contact the Faculties Manager to update them on the situation
2. Contact the Faculties Manager to enquire as to whether provision for divers to wash and defecate can be provided rather than depositing waste in the adjoining fields.

**ACTION- Cllr Boyland-Wood to complete the above**

### **14. TRAFFIC MANAGEMENT UPDATE**

In addition to the comments from item 9b above it was reported that:

1. The speed watch location at County Members has been reinstated
2. KCC Highways have agreed to trial a reversal of the priority at the Chicane on Stone Street nearest Owens Farm

**ACTION- Clerk to highlight the above on the website, face book and the Newsletter**

### **15. PORT LYMPNE GIRAFFE HOTEL AND ASSOCIATED DEVELOPMENT REF NO Y19/0004/SCR /ALDINGTON ROAD ENTRANCE REF NO Y19/0120/cm.**

After discussion it was agreed that considering the development above and the impact to the surrounding area and its effect on residents the Council would write an objection to the plans.

Concerns were also raised that the new entrance created from the bison field onto Aldington Road was as suspected not an original entrance and it was confirmed this week that Port Lympne were going to include this as a retrospective application and include it with the Giraffe Hotel development.

**ACTION- Clerk to compile objection and circulate for comments from members**

### **16. STAGECOACH (NUMBER10) BUS UPDATE**

It was reported to members that things had not improved and that evening buses were now waiting with engines running blocking the roadway for longer than is necessary. It was also reported that Stagecoach Operations manager had not replied to Cllr Burrows.

**ACTION- Chair to write to the Chief Executive**

### **17. OTTERPOOL GARDEN TOWN/AIRFIELD**

Members will discuss the post consultation document published by Folkestone and Hythe District Council.

No further decisions were made at this meeting in relation to the above item. Members have met with the developers but unfortunately no one from Homes England attended the meeting to make any progress in relation to the Airfield.

## **ACTION- Chair to write to Homes England**

### **18. GREEN INFRASTRUCTURE STRATEGY SURVEY-CLOSING DATE 23<sup>RD</sup> SEPTEMBER**

Members will discuss and decide on response from the Council to this survey

Members were reminded of the site visit on the 11<sup>th</sup> September at the Airfield. It was agreed that the Clerk would complete the feed back forms on behalf of the Council and circulate for comments prior to submission.

### **19. VILLAGE SHOP**

Members will discuss the future management of the village shop.

After discussion it was agreed that a shop committee would be created. Its rules of engagement would be set by the Council. However, at this time the Committee would be more of an over seeing team rather than hands on as the current lease holder has a lease until 2026. Further details will follow in later meetings.

**ACTION- Clerk to create a term of engagement for a shop committee and research how the previous committee operated.**

### **20. INSTALLATION OF NEW WIFI PROVISION HARRY MARGERY HALL.**

Members were presented with a list of requirements to bring the current IT in the committee room and the Harry Margery Hall up to date and to ensure that users have a system they can rely on. The estimate for the work will be £850.00.

It was proposed by Cllr Burrows and seconded by Cllr Howes that this be agreed. A vote was held and carried unanimously

### **21. ANY OTHER BUSINESS/ITEMS FOR THE NEWSLETTER**

No other business was raised

**22. DATE OF NEXT MEETING.** The next full Council meeting will be held on the 2<sup>nd</sup> October 2019 unless otherwise advised. The meeting will be held in the Village Hall Committee Room at 7.00pm.

There being no other items for discussion the meeting was closed at 2110hrs.