

**Minutes of the meeting of the
Lympne Parish Council held on Wednesday 12th July 2023 at 7 pm at the
Committee Room, Lympne Village Hall Aldington Road Lympne.**

MINUTES

Present-

Cllr A Beales

Cllr M Boor

Cllr J East

Cllr M Potter

In attendance-

Mr J Lawrence (Clerk) District Cllr John Wing and three members of the public.

1. **APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

Cllr. C Yates- Holiday

Cllr. K. Boyland -Wood- Family Matter

Cllr. D Burden- Holiday

2. **DECLARATIONS OF INTEREST**

- a. **To declare any personal interests in items on the agenda and their nature.**
- b. **To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.**

No declarations made.

3. **ELECTION OF CHAIR-**

Members will elect a chair due to Cllr Beales standing down.

Councillor M.Boor was proposed by Cllr . Beales and seconded by Cllr J East to be elected as chair of the parish council. A vote was taken which was carried unanimously.

Councillor Boor was duly elected as chair of Lympne Parish Council and signed the declaration of acceptance of office.

4. **ELECTION OF VICE CHAIR-**

Members will consider the election of a vice chair.

Cllr A Beales was proposed by Cllr Boor and seconded by Cllr Potter to be elected as vice chair of the parish council. A vote was taken which was carried unanimously.

5. **MINUTES OF THE PREVIOUS MEETING- Held on 12th June 2023**

The minutes of the previous meeting were accepted by those present and signed by

the chair of the meeting.

6. APPOINTMENT OF COUNCILLORS TO OTHER COMMITTEES/RESPONSIBLE BODIES

- a. **Shepway Area Committee and Planning user group Representative**
- b. **Village Hall Committee**
- c. **Lympne Playing Fields Committee**
- d. **Youth Club Committee**

It was agreed that due to the low numbers of councillors attending the meeting that the final decision of appointments to the various committees will be taken at a future meeting where a full list of committees and working groups will be considered.

7. CONFIRMATION OF MEMBERS OF WORKING GROUPS AND ADVISORY GROUPS

- a. **Shop Advisory Group**
- b. **Policy Advisory Group**
- c. **Lympne Airfield Memorial Park Advisory Group**

It was agreed that due to the low numbers of councillors attending the meeting that the final decision of appointments to the various committees will be taken at a future meeting where a full list of committees and working groups will be considered.

8. CHAIRS REPORT-

Update from the Chair on any relevant information affecting the Parish.

The chair outlined some new ideas to support the good governance of the parish council meetings as follows.

- We should aim to complete council meetings within 90 minutes.
- We should ensure that we convey the thoughts of our community rather than our own opinions.
- It is important that every councillor expresses an opinion and that you should feel free to say what you think.
- We will investigate the use of an online diary and note taking system to ensure that everyone on the council is aware of what is happening and what is coming up.
- We will devise a system to ensure that councillors understand when they are required to respond to an e-mail or to just read the e-mail for their information.
- The council would introduce a quarterly finance meeting to ensure that a clear understanding by everyone as to the financial situation is known.

Chair wanted to ensure that the council pursue some main topics throughout their term of office. These would be confirmed but would include subjects such as Otterpool Garden Town, litter, the community footpath to Shepway Cross, allotments, the castle and the public house. This would run a long side temporary subjects for the agenda for example. the NHS services, bus services and planning applications.

In addition, the chair gave the following general update.

- The village fair would take place on the 23rd of July.
- The kitchen at the village hall is being refurbished with help from volunteers.
- Unfortunately, 15% of the trees that were planted on the playing field have not survived although there are some in reserve for replanting.
- It has been noted that the play equipment in the play park is becoming costly to repair and we

will need to move play equipment to the new play area.

- It has been noted that a proper gate needs to be installed at the old play park.
- There has been concern regarding overnight parking in the car park and I suggestion to install a height barrier will need to be considered.

9. MEMBERS REPORT-

Members who have attended meetings on behalf of the Parish Council will supply an update.

No additional reports

10. Update on previous actions and additional items from the Clerk

No report this month as all actions on going-

It was reported to the Clerk that the Sign at Harringe Lane Junction with Aldington Road was damaged.

It was also noted by Cllr Beales that thanks should be sent to Mike and Gary for completion of the village hall kitchen.

11. QUESTIONS RECEIVED FROM MEMBERS OF THE PUBLIC- PUBLIC SESSION

At this point the Chair agreed to hear item 19 with the assistance of members of the public attending the meeting-

After a full discussion regarding.

1. The reinstatement of footpath H318 which runs along the top of the escarpment from Castle Close to rejoin the main footpath.
2. To register a track as a footpath- This is the commonly used track from Castle Close to the escarpment joining footpath HE 318

- 1- Members heard that the Public Right of Way Office at the KCC had agreed to reinstate footpath HE318 but there was no time limit agreed with this.

It was decided that the Parish Council would not become involved with this reinstatement as the route which runs across private land would need to be confirmed by the KCC.

- 2- Members heard that the KCC Rights of Way Officer had suggested getting the commonly used route registered as a footpath as this had been used for at least 20 years by residents of Lympe.

It was decided that the Parish Council would provide evidence to support the residents in getting this track registered as a footpath.

The Clerk was instructed to find out what the current situation was with planning and write to the planners to ask for a condition to be added to the planning application for the Spout House that the footpath and track can not be obstructed during the construction phase.

12. CORRESPONDENCE AND COMMUNICATIONS

- a. Complete regarding overgrown pathway Stone Street near Owens Farm- This has now been cleared.
- b. Various concerns raised regarding the loss of the bus service through Lymgne- See item 16.
- c. Complaint regarding the running of engines while stationary by Stagecoach bus while waiting at bus stop Aldington Road- Resident to be advised to write to the Traffic Commissioners and to explain that the number 10 bus route is under review.
- d. A suggestion from a resident to rewild and cut footpaths through the playing fields at Folkeswood Way

This may be considered at a future meeting, but no plans at this time to change the arrangements at the field.

13. REPORTS FROM OUTSIDE SPEAKERS

- a. KCC Councillor- Jenni Hawkin
No report this month
- b. District Councillors Wing/Speakman
 - Cllr Wing stated that there was to be a meeting with Stagecoach next week regarding the bus services for the district.
 - The levelling up fund is partly being used to improve the Bouverie Square in Folkestone.
- c. KCC Warden Giles Barnard
No report this month

14. PLANNING-

Application reference	Address	Details	Comments
<u>23/0906/FH</u>	Berwick House, Stone Street, Lymgne, Hythe, CT21 4JW	Subject of TPO No. 8 of 1984, T3 (Elm) reduction of 8 meters, Felling of T7 (Ash) and T8 (Ash)	No objections carried unanimously.

15. FINANCE

- a. Breakdown of expenditure/income since last meeting
No matters raised.
- b. Authorisation of Payments- Members will review the list of invoices for payment and find two Councillors to authorise the payments online.

The payment shown at appendix 1 were agreed for payment.

16. BUS SERVICE LYMPNE- UPDATE IF AVAILABLE

Members heard that both Stagecoach and KCC are blaming each other for the loss of the service through Lymgne. The suggestion that people can walk 1.5 miles to the bus stop at

Newingreen was seen as unacceptable.

Members agreed to await the findings of the meeting with Stagecoach next week.

It was noted that the Parish Council had written to Stage Coach to express their concerns on behalf of the residents of Lympne.

17. PARISH COUNCIL RESPONSE TO RESIDENTS BEING REMOVED FROM SELLINDGE GP SURGERY- UPDATE IF AVAILBLE.

Members heard that through Cllr Beales actions patients had now received letters explaining that they did not have to leave Sellindge surgery. This has now prompted a more joined up approach to surgeries in the area through the PCN and Lympne Parish Council through Cllr Beales will be involved. Further details will follow.

18. STONE STREET SOLAR- CONSULTATION RESPONSE

After discussion it was agreed that the Chair would complete the response on behalf of Lympne. It was noted that this development was not within the parish. The main concerns which will be raised are the bulk of the development but are supportive of solar power development in principle.

19. REGISTRATION OF FOOTPATH HE318- Members will discuss proposal from resident to use volunteers to reinstate footpath.

See above.

20. COMMUNITY FOOTPATH PROPOSAL- THE LODGE CASTLE ROAD TO BERWICK LANE

This item had been discussed in the past however due to changes in personnel at KCC the project had not moved forward.

It was agreed unanimously that this project is to be pursued. The clerk was instructed to resubmit plans to the KCC.

21. DOG WASTE VARIOUS LOCATIONS LYMPNE

Members heard that various location in the Parish have had a rise in dog waste being left. It was acknowledged that a majority of dog owners are responsible but there are a few that do not seem to care about the health risks and negative effects leaving waste has on the environment. The Airfield was mentioned however this is private land so the Parish Council can take no action at this location.

After discussion it was agreed that an article would be placed in the newsletter to identify repeat locations for dog waste being left and to advise people how to report any incidents that are witnessed.

22. OTTERPOOL GARDEN TOWN- UPDATE

The Chair explained that there was now a 5 Parish Meeting Group who had met with Otterpool representatives and would be meeting Cllr Jim Martin the leader of the District Council early in August.

- Homes England will not be increasing their interest in the project.
- A further decision will need to be made on funding and this will be finalised in September.
- It has been identified that the District Council has a lack of planning officers to deal with the raft of applications which will be coming their way.
- Screen planting around the various developments has been delayed.

- Otterpool LLP are looking for local community groups to apply for funding for projects and the Chair is to submit an application on behalf of the Playing fields committee for play park equipment.
- The subject of the number 10 bus route was raised with Otterpool. They were surprised at the cuts as they will be subsidising bus routes to the value of £80,000.
- There is a proposal for a solar farm at the Southwest side of the site which is presumed to be the Harringe Lane site.

It was reported that there will be a meeting regarding Area 1B which is the more rural area of the development around Harringe Lane where a consultancy company called JTP are keen to consult with the community and they would like to advertise the consultation. They would also like to meet with people from the Youth Club and the Lunch Club.

It was restated that the Parish Council have never supported the size of this development but now insist that it should be a green development and supply truly affordable housing including social housing.

23. LITTER OTTERPOOL LANE-UPDATE

There was no update on this matter at this time. However, it was agreed that this subject will be a standing agenda item. The Clerk was instructed to obtain an update from the District Council since the last contact with them.

24. ANY OTHER MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

No other matters raised.

- 25. DATE OF NEXT MEETING Wednesday 13th September 2023, 7pm at the Lymyne Village Hall Committee Room unless otherwise advised.**

Noted Meeting closed at 2115hrs.

APPENDIX 1

Lympne Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
35 Membership Subscriptions	12/07/2023		UNITY TRUST BANK C		KALC Membership Fees	Kent Association of Local Cou	S	528.73	105.75	634.48
36 Youth Club	12/07/2023		UNITY TRUST BANK C		Youth Club Hall Hire	Lympne Village Hall	E	140.00		140.00
39 Grasscutting	12/07/2023		UNITY TRUST BANK C		Grass Cutting	Coleman	S	340.00	68.00	408.00
40 Clerks Wages (NET)	12/07/2023		UNITY TRUST BANK C		Wages+Office	Lympne Parish Council	E	814.95		814.95
38 Training Courses	12/07/2023		UNITY TRUST BANK C		Training Course	Kent Association of Local Cou	S	50.00	10.00	60.00
37 Rock School	12/07/2023		UNITY TRUST BANK C		Rock School Hall Hire	Lympne Village Hall	E	160.00		160.00
40 Clerks Home Office Use	12/07/2023		UNITY TRUST BANK C		Wages+Office	Lympne Parish Council	E	26.00		26.00
41 HMRC	12/07/2023		UNITY TRUST BANK C		HMRC	Lympne Parish Council	E	239.55		239.55
Total								2,299.23	183.75	2,482.98