Parish Council

Minutes of the Lympne Parish Council held on Tuesday 9th November 2021 at 6.30pm at the Harry Margary Hall Aldington Road Lympne.

MINUTES

Present-

Cllr S Edwards (Chair)	**Cllr J Howes (Vice Chair)**	**Cllr M Boor**
Cllr K Boyland-Wood	**Cllr C Yates**	**Cllr A Beales**
Cllr M Potter (from item 5)		

Also present-Mr J Lawrence- Parish Clerk and 1 member of the public

1. **APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

   All members present

2. **DECLARATIONS OF INTEREST**

   a. To declare any personal interests in items on the agenda and their nature.
   b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

   No Declarations of interest relating to the agenda.

3. **MINUTES OF THE PREVIOUS MEETING- Held on 2nd September 2021**

   The minutes of the previous meeting were accepted as a true record and duly signed by the Chair.

4. **CASUAL VACANCY- CO-OPTION**
   Members will use their Co -Option powers to fill the Casual Vacancy on the Committee of Lympne Parish Council after the resignation of Cllr. Darren Burden- Details of the proposed candidate will be provided to members prior to the meeting.

   Mr Michael Potter was introduced to the meeting and proposed by Cllr Edwards and seconded Cllr Boor to e co-opted to the office of Parish Councillor. A vote was taken and carried unanimously.

Cllr. Potter signed the declaration of acceptance of office of Councillor and took his place on the Council.

5. ACTIONS and CLERKS REPORT

Review of actions from previous meeting

1	Identify outstanding matters from Traffic Committee	Ongoing
2	Lympne Emergency Plan- to be reviewed	Ongoing
3	Contact Lympne Lunch Club regarding the new Mini bus facility owned by Age UK	Completed
4	Local Plan Consultation to be circulated	Completed
5	Insecurity at Industrial site- Clerk to visit security guards	Completed
6	Update Planning comments	Completed

ADDITIONAL INFORMATION

- The clerk submitted the proposal for the footpath from Castle Road to Shepway Cross to KCC. This has been sent to the rights of way team and he is awaiting some feedback from them.

- The Clerk registered the Councils interests in the electrical charging points in the carpark at the village hall. He has received a message from the KCC Project Manager who states that funding for this year has been used and they will be in Contact as and when further funds are available. In the meantime, the clerk will submit a plan/application so that we are ready should the funding open up again.

Councillors suggested that two parking spaces could be given up for charging bays.

6. REPORTS FROM MEMBERS- Individual members will supply updates on any information or meetings they have attended.

a. Cllr. Boor reported that he had attended the online Kent Association of Local Councils and heard a useful input regarding dealing with Unlawful Encampments on land private and public.

b. Cllr. Beales reported that she had attended a Women and Girls Safety Conference at The Leas Cliff Hall. This was a joint conference between social services, police, and Charity groups to debate how safety measures could be put in place within the community.

c. Cllr. Edwards reported she had attended a meeting to discuss the new Solar Power farm which is to be installed on land near to the Sellindge Transfer Station- It appears that this will have little impact on Lympne Parish, but there is a consultation which can be completed.

7. QUESTIONS RECEIVED FROM MEMBERS OF THE PUBLIC- PUBLIC SESSION

No questions received.

8. CORRESPONDENCE AND COMMUNICATIONS

In circulation

Mail from Save Kent Green Space- requesting information on groups that may wish to be involved in a Day of Action on the 28th November-

The Parish Council have made their views clear on the Otterpool development and do not take part in demonstrations as a body. However individual Councillors are free to express their personal views should they wish to take part.

9. REPORTS FROM OUTSIDE SPEAKERS

a. **County Councillor Weatherhead**
Cllr Weatherhead was unable to attend this evening

b. **District Councillor Wing**
Cllr Wing was unable to attend this evening

c. **KCC Warden Erica Evans**
No update received

d. **PCSO- Kent Police**
No update received this month

10. PLANNING

REFERENCE	ADDRESS	DETAILS	Comments
21/1697/FH	French House, Aldington Road, Lympne, Hythe, CT21 4PA	Section 73 application for the variation of condition 2 (submitted plans) of planning permission Y19/1152/FH Change of use of the French House from Class C3 residential dwelling to a 10 bed boutique hotel Class C1; partial demolition, reconstruction and conversion of outbuildings; erection of 5 new build bedroom pods; erection of new social canopy; erection of check-in building; extension to existing restaurant; creation of new link pathways and a new access road; new refuse store; and creation of a new car park for 50 car spaces to allow for amendments to the approved scheme for restaurant (area C)	No objections- Carried unanimously

11. FINANCE

a. Breakdown of expenditure/income since last meeting
No questions raised

b. Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

See appendix 1 for details of payments:

It was noted that the Village Hall is being reserved in anticipation of the Youth Club restarting- Members heard that it is expected that the Youth Club will restart on the new year and that the space at the hall should continue to be reserved until further notice.

c. Proposal to enter a subscription with Scribe Parish Council Accounting Software

After a brief discussion it was proposed by Cllr beales and seconded by Cllr Boyland-Wood that the Council purchase and subscribe to the above accounting software- A vote was taken which was carried unanimously.

12. COUNCIL BUDGET 2022-2023

Members will consider creating a small working group to consider the budget requirements for 2022-2023 for presentation to the Council in December2021.

Members identified that additional funding for the Airfield Project and maintenance and inspections of the playpark should be included in next year's budget-

The Clerk will prepare the budget for discussion next month in consultation with Cllr Boor and Cllr Potter.

13. PLAYING FIELDS DEVELOPMENT COMMITTEE

Members will acknowledge the minutes of the Playing Fields Committee and consider any recommendations-

Members acknowledged the minutes of the Committee. No actions were identified for decision. Cllr Boor reported that the new walking path is due for completion in the next two weeks allowing for weather conditions.

He did identify that he had to challenge some members of the public regarding keeping the dogs on leads on the Playing fields. This had caused some issues and one member of the public threatening to assault the Councillor. Members of the public had been challenged due to the use of machinery on the playing fields however there is a Public Spaces Protection Order which covers the playing fields (And the trim trail in Lympne) which states that dogs should be kept on leads at this location.

Members commented that this type of behaviour was not acceptable and lets down all the very responsible dog owners in the village.

The following actions were agreed in response to the above-

a. Contact to be made with the PCSO and environmental enforcement officers
b. Signs to be placed to advise owners to keep dogs on leads on the playing field
c. Article to be placed into the newsletter
d. ID badges/Business Cards to be provided to Councillors for use while acting as Councillors.

Cllr Boor also reported that an offer of seed for the wildflower area had been received and that he had engaged with local young people to help design the bump track which will be created using the spoil from the path installation.

14. HEALTH AND WELLBEING IN THE PARISH
Cllr. Anne Beales will present some suggestions for supporting the Health and Wellbeing of residents and visitors to the Parish.

Cllr Beales introduced the suggestion of some Health and Wellbeing events in the village looking into social anxiety, mental health, personal safety and support for the vulnerable. In addition, events around supporting young people suffering from bullying and mental Health would be included.

Cllr Beales explained that there were various funding opportunities to support this idea. It was agreed that this would be considered for 2022 starting with a survey to identify the needs of the community.

15. FORDRED DONATION
Members will discuss the recipient of this year's Fordred Donation which is received to support a Child in Need from the Parish.

It was greed that this be forwarded to Lympne school to support a child in need

16. OTTERPOOL GARDEN TOWN- UPDATE

No update this month

17. Items for newsletter/website

No additional items raised-
It was discussed that consideration be given to creating a Podcast to further supplement the newsletter and newsletter currently in circulation

18. Any other matters for consideration at future meetings

19. DATE OF NEXT MEETINGS Tuesday 14th December 2021 630 pm at the Harry Margary Hall Lympne unless otherwise advised.

Jeff Lawrence
PARISH CLERK

4th November 2021

APPENDIX 1-

PAYMENT SCHEDULE NOVEMBER 2021		
TWO COUNCILLORS ARE REQUIRED TO CHECK AND SIGN BOTH THIS SCHEDULE AND THE RELATED INVOICE/RECEIPT		
OPENING BALANCE (THIS INCLUDES INCOME RECORDED SINCE THE LAST MEETING)		£21,000.99
OUTGOING	TRANSACTION TYPE	AMOUNT
CLERKS WAGES and UTILITIES	BACS	£709.18
HMRC TAX and NI	BACS	£205.19
Marc Coleman Grass Cutting Inv 8235	BACS	£376.40
Sandgate Printers INV 43546	BACS	£256.00
ADOBE ACROBAT SOFTWARE- Refund to Clerk	BACS	£156.89
CARTRIDGE SAVE-	PAYPAL	£59.28
New Councilor Training- KALC	BACS	£60.00
Youth Club Hall Hire	BACS	£138.40
Line Marker and Paint (refund to Cllr Boor)	BACS	£105.60
Play Inspection Company inv 50480	BACS	£66.00
TOTAL OUTGOING		£2,132.94
BALANCE AFTER EXPENDITURE		£18,868.05

Bank Balances	Total	Savings Account Breakdown			
		VILLAGE SHOP	PC SAVINGS	PLAYING FIELDS FUND	OTHER FUNDS
Unity Savings Account	£62,502.33	£16,232.05	£22,209.55	£24,060.73	£0.00
TOTAL BALANCE All ACCOUNTS AFTER EXPENDITURE	**£81,370.38**				

INCLUDED IN ABOVE TRANSACTIONS
Income from advertising +£1065